

Annexure -1

Ref : KFin\UNCLAIMED DIV\BPCL

Date

To

Bharat Petroleum Corporation Ltd.
Mumbai 400 001

Sub : Unclaimed dividend for the years

Folio / Benacc

Mobile no.

Dear Sir/Madam,

I/We _____ son/daughter of _____ residing at _____

do solemnly declare and confirm that I/We have not received/lost/misplaced the dividend warrant(s) amounting to Rs. _____ referred above.

In consideration of the Company issuing me /us a duplicate warrant [s] for the above dividend(s) registered in my/our name(s) in lieu of dividend warrants which has been lost / misplaced, or not received I/We hereby undertake and engage for myself/ourselves, my/our executors, administrators and assign to hold the said Company and Directors and officers thereof, harmless and indemnified by payment on demand without demand or protest against all suits, actions, proceedings, changes, damages, demands etc which may arise in the event of the original dividend warrant being paid at any time or otherwise in consequence of the Company issuing a duplicate dividend warrant in lieu of the original dividend warrant.

I/We further undertake that in the event of the original dividend warrant eventually coming into our possession, I/We will forthwith surrender the said dividend warrant to the company.

Witness to the signature with full address and occupation.

[signature of the shareholder]

Instructions

1. The above indemnity is to be furnished on a plain paper if the amount of dividend(s) is less than Rs.10,000 else the same may be furnished on non-judicial stamp paper of Rs.200.
2. The duly executed indemnity may be sent to our Registrar & Transfer Agent, M/s. KFin Technologies Limited, Unit: Bharat Petroleum Corporation Limited, Selenium Tower B, Plot 31 & 32, Financial District, Nanakramguda, Hyderabad – 500 032
3. Please intimate us if there is any change in your address along with proof of address.